DESCRIPTION OF LIGHT COmmunication for Work, Travel, and Everyday Life

THIRD EDITION





Casey Malarcher

DEVELOPING LISTENING SKILLS Communication for Work, Travel, and Everyday Life

(THIRD EDITION)

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How to Use

Unit Introduction (5 min.)

Developing Listening Skills, third edition, consists of twelve units per book. Each unit starts with an introduction page outlining the objectives of the unit. First, ask students to look at the introduction pages and then discuss the questions in the Look & Think activity.





Vocabulary (10 min.)

The **Vocabulary** section previews target words for the unit. Activity A features eight new target words that students must match with the correct pictures. Activity B introduces seven new target words that students must match with the correct definitions. Before asking students to complete the activities, practice the pronunciation of each word as a class. Each unit features a total of fifteen new target words for students to learn.



Warm-up (10 min.)

The **Warm-up** section has three activities. Activity A has students listen to four separate dialogs. In activity B, students listen to the dialogs from activity A again and fill in the blanks. Activity C has students listen to four new dialogs, followed by two sets of questions. First, ask students to match the dialogs they hear with the pictures (A-D). Then, ask students to listen to and answer the four comprehension questions. The Warm-up section features a total of eight different dialogs.

Listening Practice (5 min.)

The **Listening Practice** section has two exercises and a speaking tip section. In activity A, students hear questions and must choose the correct responses to those questions from the box. In activity B, students hear responses and must choose the statements from the box that best match the responses. The Tip! section gives tips on pronunciation, accent, and other aspects of speaking.

The Listening Practice section is the highlight of the Developing Listening Skills series. All activities include frequently used phrases and expressions. Practice them together as a group!





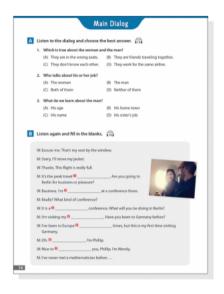
Short Dialogs (5 min.)

The **Short Dialogs** section has three activities. In activity A, students listen to a dialog and complete two comprehension questions. Students must choose the best answers to the questions. Activity B is a new dialog. Students listen to the dialog and questions and must choose the best answers. Activity C includes a new dialog, two fill-in-the-blank questions, and a dictation activity. Play the audio for students once to do the fill-in-the-blank, and then play the audio for the dictation practice. The Short Dialogs section features three new dialogs for students.



Main Dialog (5 min.)

The **Main Dialog** section features a longer dialog with three comprehension questions. In activity A, students listen to a dialog and then complete the activity. Replay the dialog if necessary. In activity B, students will hear the dialog once more and complete the dictation exercise. The Main Dialog section features one longer dialog for students.



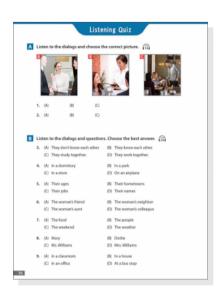


Short Talks (5 min.)

The **Short Talks** section has three activities. Activity A has students listen to a short talk (monolog) and answer two comprehension questions. Activity B, similarly, includes a short talk followed by two questions that students must choose the best answers for. Activity C will vary from unit to unit. It will include a short talk and activity based on the talk. This can include matching, true-false comprehension, mind-maps, and more. Activity C ends with a short dictation exercise. Play the audio for students to listen to while they fill in the blanks. The Short Talks section features three talks for students.

Listening Quiz (10 min.)

The **Listening Quiz** section has two activities. In activity A, students listen to two dialogs. Students must match the dialogs with the correct pictures and then answer the comprehension questions. In activity B, students hear dialogs followed by comprehension questions. This section tests students' listening skills and shows if they've become acquainted with the target words for the unit.

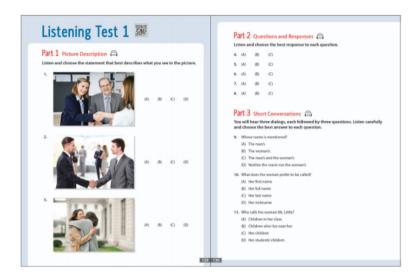


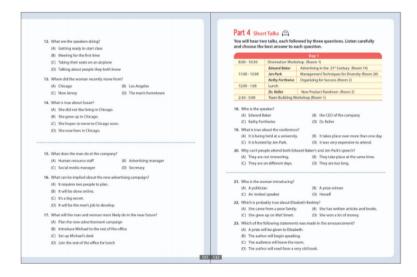


Wrap-up (5 min.)

The **Wrap-up** section has three activities. Activity A is pre-listening questions. Students get a chance to discuss the questions from the activity before hearing the long talk in activity B. Activity B is a long talk followed by three comprehension questions. Activity C is a vocabulary review. Students hear short sentences in this activity, which they use to fill in the blanks.







Listening Test (No time limit)

Developing Listening Skills has twelve **Listening Tests** per book. These tests help prepare students for standardized tests such as the TOEIC®. The third edition includes updated question types in line with the new test format.

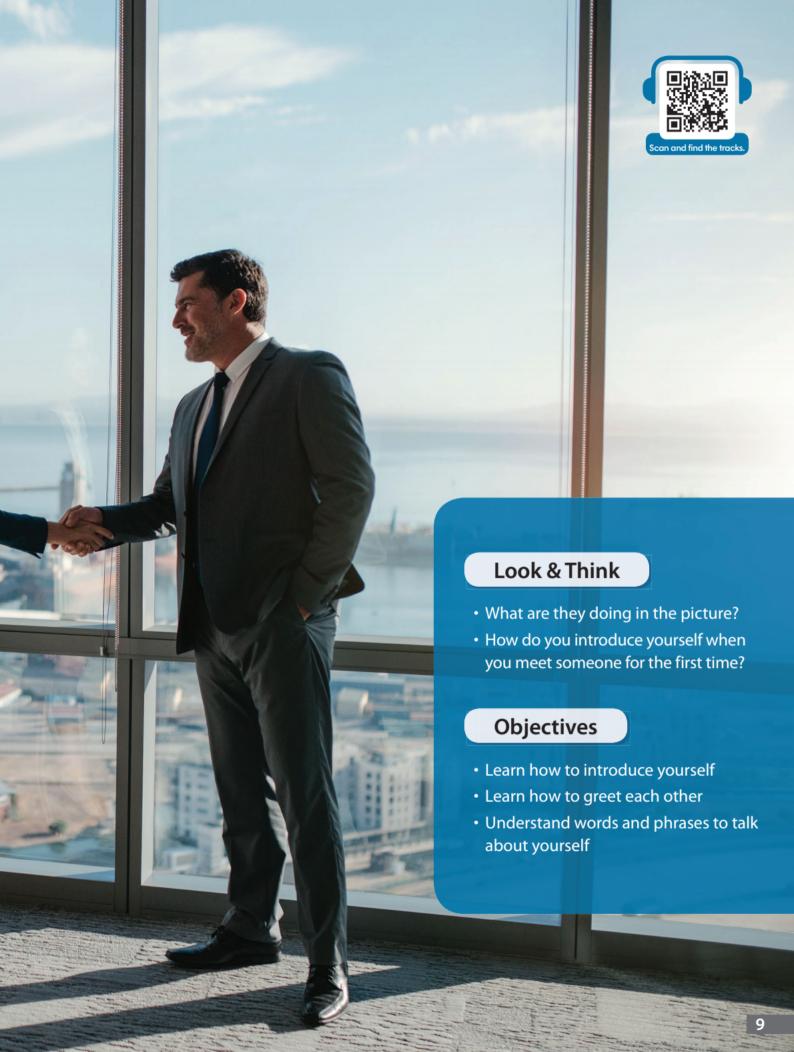
In Part 1, students listen to four statements. Students must choose the statement that best matches each picture.

In Part 2, students hear a question and four possible responses. Students must choose the best response for each questions.

In part 3, students hear three dialogs and are asked three questions about each dialog. Students must choose the best answer to each question.

Part 4 is on Short Talks. Students hear two talks, each followed by three questions. Students must choose the best response.





Vocabulary

A Match the words with the correct pictures.



b. anniversary

c. award

d. conference

e. messy

f. residence

g. introduce

h. neighbor

















B Find the correct meanings for each word.

- a. recognize
- b. invest
- c. peak
- d. confidence

- e. prefer
- f. mention
- g. advertisement
- ____1. v. to like something more than the others
- 2. v. to speak briefly about something without going into detail
- _____ 3. n. the feeling of faith in someone, something, or one's self
- _____4. n. the highest, greatest, or busiest point and time
- _____5. v. to know who someone is or what something is
- _____6. n. a public notice or announcement that tells people about a product or event
- _____7. v. to spend; to put time, effort, or money into something

A Listen to the dialogs. $\binom{\text{rec}}{2}$











Listen again and fill in the blanks. $\binom{3}{3}$



- Joe knows Karen's .
- 2. Larry didn't _____ Gloria.
- 3. Greg introduces his ______ to Sarah.
- 4. Ellen and Steve both know ______
- Listen to the dialogs and match them to the pictures. $\binom{9}{4}$











Listen again and choose the correct relationship.



- 1. (A) Classmates
- (B) Co-workers
- (C) Old friends
- (D) Relatives

- 2. (A) Classmates
- (B) Co-workers
- (C) Old friends
- (D) Relatives

- (A) Classmates 3.
- (B) Co-workers
- (C) Old friends
- (D) Relatives

- (A) Classmates
- (B) Co-workers
- (C) Old friends
- (D) Relatives

Listening Practice

Listen and write the answer. $\binom{9}{6}$



Hi, I'm Paula.	Not at all. Have a seat.	I'm sure it is.
I'm fine, thank you.	No, I don't believe we have.	Not much.
1		
_		
3		
4		
5		

B Listen and write the question or statement.



How is it going?	It's a pleasure to meet you.	What's up?
Is this seat taken?	Hi, I'm Lisa. What's your name?	What do you need?
1	·	
2		
3		
4		
5		



In speech, content words are stressed, while function words are not usually stressed. In the following statements, study the stressed words that are in bold letters.

Listen and repeat the sentences. $\binom{\text{trace}}{8}$



Written

- Nice to meet you, too.
- I'll be your guide for today's tour.

Spoken

- Nice to meet you, too.
- I'll be your guide for today's tour.

Short Dialogs

Dialog 1 Listen to the dialog and questions. Choose the best answer.

- 1. (A) To ask her questions
- (B) To find out her name
- (C) To make friends
- (D) To welcome her
- 2. (A) Ask him questions
- (B) Leave the office
- (C) Talk to freshmen
- (D) Talk to him



Dialog 2 Listen to the dialog and questions. Choose the best answer. $\binom{\text{vac}}{10}$



1. (A) At a party

(B) In a classroom

(C) On a bus

(D) On the street

- **2.** (A) Their address
- (B) Their ages

(C) Their names

(D) Their friends

C Dialog 3 Listen to the dialog and complete the sentences.



- 1. Tanya heard about Doug from ______.
- 2. Doug tells Tanya that he doesn't know _____



Listen again and fill in the blanks. (12)



W:It's a 10 ______ to finally meet you, Doug. I've heard so much about you.

M:Oh? From 2 _____?

W: Your sister talks about you all the time.

M:Really? Well, don't believe everything you hear from her.

W: Your sister is very ³ _____ of how well you play soccer. She has told me about several of the 40 ______ you've won.

M:I'm sorry. I didn't catch your name.

W:Oh! Sorry. I'm Tanya.

Main Dialog

A	Lis	sten to the dialog and choose the	e be	st answer. (13)
	1.	Which is true about the woman an	d the	e man?
		(A) They are in the wrong seats.	(B)	They are friends traveling together.
		(C) They don't know each other.	(D)	They work for the same airline.
	2.	Who talks about his or her job?		
		(A) The woman	(B)	The man
		(C) Both of them	(D)	Neither of them
	3.	What do we learn about the man?		
		(A) His age	(B)	His home town
		(C) His name	(D)	His sister's job
В	Lis	sten again and fill in the blanks.	Trace	
		Excuse me. That's my seat by the wind Sorry, I'll move my jacket.	dow.	
		Thanks. This flight is really full.		
		It's the peak travel • Berlin for business or pleasure?	•	Are you going to
	W:	Business. I'm 2 at	a co	onference there.
	M:	Really? What kind of conference?		
	W:	It is a ³ conferen	ce. W	hat will you be doing in Berlin?
	M:	I'm visiting my 4	Hav	e you been to Germany before?
	W:	I've been to Europe ^⑤		times, but this is my first time visiting
	M:	Oh. 6, I'm Phillip.		
	W:	Nice to 🗸you, Ph	illip.	I'm Wendy.

M:I've never met a mathematician before . . .

Short Talks

Short Talk 1 Listen to the short talk and questions. Choose the best answer.



- **1.** (A) They work together.
 - (C) They like to go to parties.
- **2.** (A) At a conference
 - (C) In a store

- (B) They have similar interests.
- (D) They fell in love.
- (B) At a party
- (D) On an airplane



Short Talk 2 Listen to the short talk and questions. Choose the best answer. (16)



- 1. (A) A book
 - (C) A club
- **2.** (A) Call
 - (C) Mail in a form

- (B) A class
- (D) A conference
- (B) Go online
- (D) Meet on October 3rd

Short Talk 3 Listen to the short talk. Match the information that goes together.



- 1. The speaker thought that
- 2. The girl laughed because
- **3.** Then he found out that

- (A) he really didn't know her.
- (B) he saw a girl named Pam.
- (C) she is a neighbor of his brother's friend.

Listen again and fill in the blanks.



Yesterday, I was walking to class, and I saw this girl walking 0 me. She looked like my friend Pam, so I called out, "Hey, Pam! Long time !" Then I ran up to her. That was when I saw it wasn't Pam! The girl was 6 ______, but we both laughed about it. I was about to walk away when she asked, "Are you Joe's brother?" Surprised, I said I was! She said she thought we looked 4 _____. The girl turned out to be my brother's friend's neighbor.

Listening Quiz

Listen to the dialogs and choose the correct picture. $\binom{99}{19}$









- 1. (A)
- (B)
- (C)

- **2.** (A)
- (B)
- (C)
- Listen to the dialogs and questions. Choose the best answer. $\binom{90}{20}$



- **3.** (A) They don't know each other.
 - (C) They study together.
- **4.** (A) In a dormitory
 - (C) In a store
- 5. (A) Their ages
 - (C) Their jobs
- 6. (A) The woman's friend
 - (C) The woman's aunt
- 7. (A) The food
 - (C) The weekend
- 8. (A) Mary
 - (C) Ms. Williams
- (A) In a classroom
 - (C) In an office

- (B) They know each other.
- (D) They work together.
- (B) In a park
- (D) On an airplane
- (B) Their hometowns
- (D) Their names
- (B) The woman's neighbor
- (D) The woman's colleague
- (B) The people
- (D) The weather
- (B) Dottie
- (D) Mrs. Williams
- (B) In a house
- (D) At a bus stop

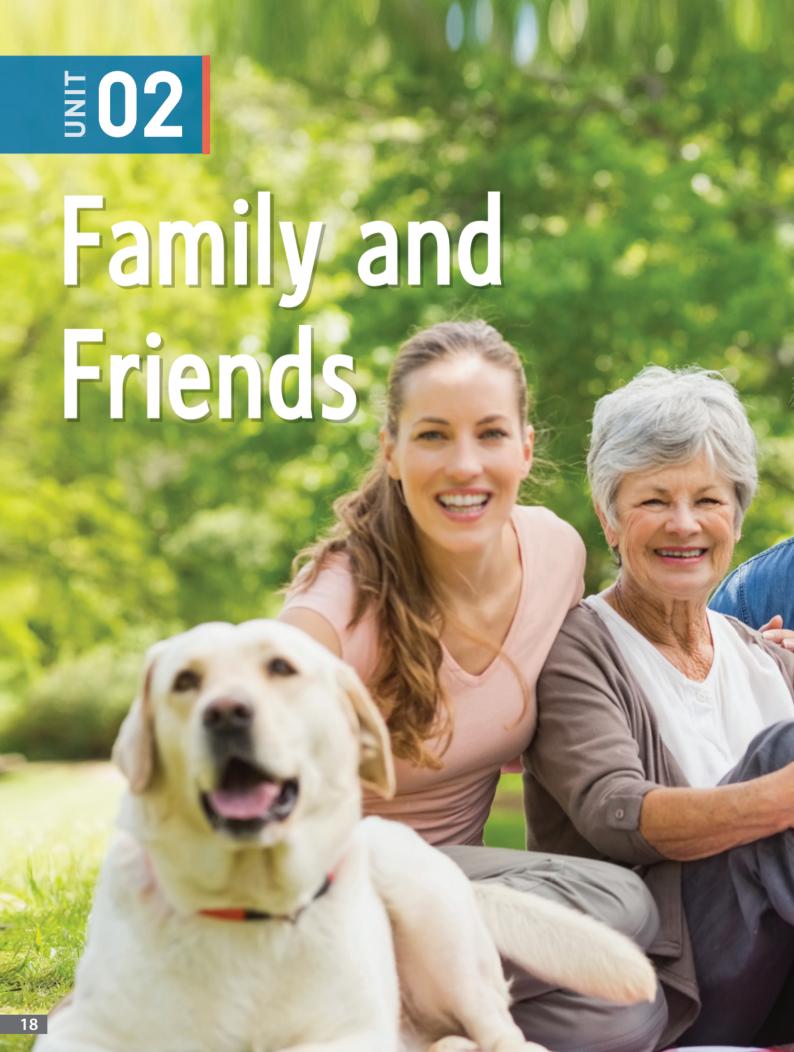
Wrap-up

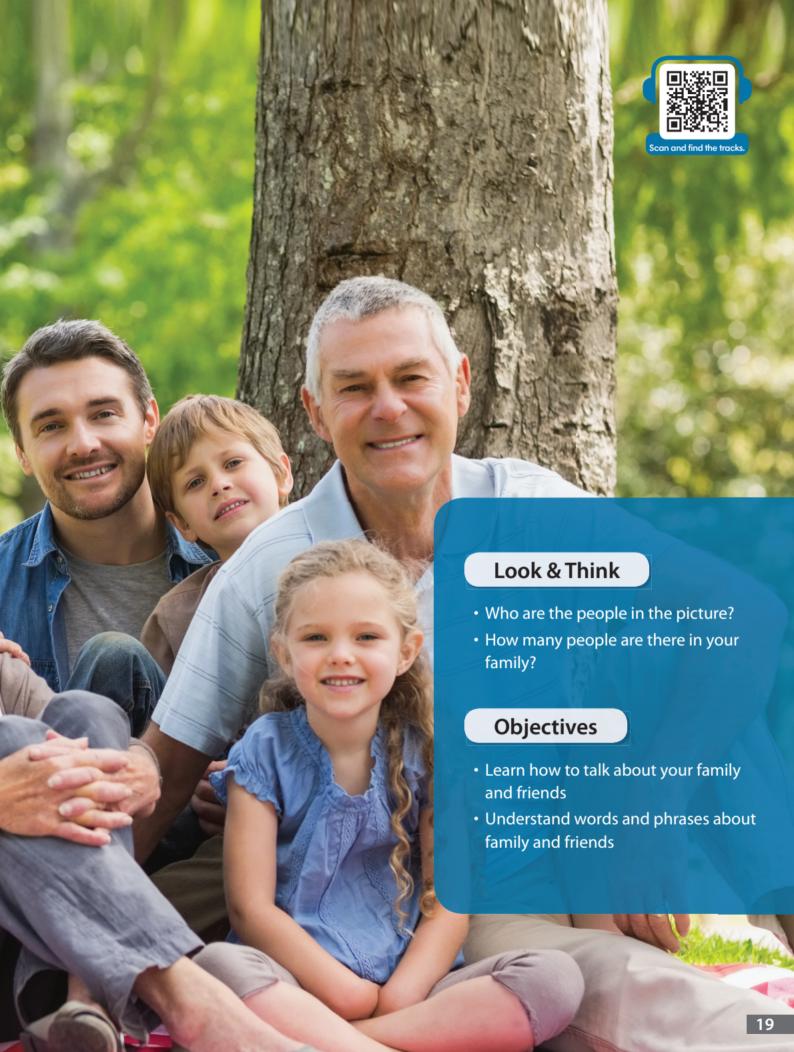
A Pre-listening Question Talk about the questions.

- 1. What do you talk about when you meet someone?
- 2. What shouldn't you talk about when you meet Americans?



В	Liste	ening Comprehension Listen and answer the questions. (21)
	1.	Who asks the speaker about American culture?
		The people who ask her about American culture are
	2.	When does the speaker shake hands?
		The speaker shakes hands when the other person
	3.	What should the speaker's friends first talk about when they meet new people?
		The speaker suggests that they should talk about or
C	Voca	abulary Review Listen and complete the sentences.
	•	
	1.	The bus is today.
	2.	It's the travel season.
	3.	My writing is kind of
	4.	By the way, do you to go by
		Ms. Williams or Mary?
	5.	She has told me about several of the
	٥.	you've won.
	_	
	6.	The girl turned out to be my brother's friend's
	_	
	7.	I would like totonight's
		speaker, Elizabeth Berkley.
	8.	I have a friend living in this, too.





Vocabulary

A Match the words with the correct pictures.



b. similar

c. spill

d. pick up

e. funeral

f. expensive

g. exhausted

h. blow out

















B Find the correct meaning for each word.

a. pass away

b. personality

c. extra

d. relative

e. farther

f. apart

g. depend

____ **1.** v. to die

_____ 2. adj. additional; more than usual or necessary

_____ **3.** *n*. a member of one's family

_____4. n. a person's characteristics

_____ **5.** *v.* to rely on

_____6. adv. more far away; at a larger distance

_____ **7.** adj. separated; not together

Warm-up

A Listen to the dialogs. (123)











Listen again and match the information with the correct person.



- 1. Rosemary
- Susan 2.
- Charles 3.
- Karen

- (A) has a nickname.
- (B) just had a baby.
- (C) looks similar to one of his family members.
- (D) sees the speaker once a month.

Listen to the dialogs and match them to the pictures. $\binom{900}{25}$











Listen again and choose the correct relationship. $\binom{9}{26}$



- 1. (A) Brothers
- (B) Co-workers
- (C) Neighbors
- (D) Sister

- (A) Brothers 2.
- (B) Co-workers
- (C) Neighbors
- (D) Sister

- (A) Brothers 3.
- (B) Co-workers
- (C) Neighbors
- (D) Sister

- (A) Brothers
- (B) Co-workers
- (C) Neighbors
- (D) Sister

Listening Practice

Listen and write the answer. $\binom{\text{see}}{27}$

No, she doesn't.	Yes, I am.	No, it's not that big.
Just one.	That's a long time.	My Aunt Janet.
ŀ		
i		

B Listen and write the question. (28)



Who are they?	How many cousins do you have?	Do they live with you?
Is your brother tall?	Is she older or younger than you?	Does he play golf?
1		
2		
3		
4		
5.		



In casual speech, you may hear the word you pronounced as "yuh" or "ye," and your as "yer."

Listen and repeat the sentences. (129)



Written

- Did you get a chance to talk to my sister?
- I saw you with your younger brother.

Spoken

- Did yuh get a chance to talk to my sister?
- I saw ye with yer younger brother.

Short Dialogs

Dial	log 1 lictor		_		
	log i Listen	to the dialog a	nd que	stions. Choose the b	est answer. (130)
1.	(A) His aunt	:	(B)	His friend	
	(C) His mot	her	(D)	His sister	
2.	(A) It's smal	l.	(B)	It's big.	
	(C) It's avera	age.	(D)	It's like hers.	
Dial	log 2 Listen	to the dialog a	nd que	stions. Choose the b	est answer. (31)
1.	(A) The wor	man's cousin	(B)	The woman's friend	
	(C) The wor	man's in-law	(D)	The woman's sister	
2.	(A) She has	a boyfriend.	(B)	Her brother is the won	nan's boyfriend.
	(C) The mar	n is her boyfriend	. (D)	Her husband is older t	han her.
	Georgia	Judy		is Judy's	
	Georgia Patrick	Judy Tom		,	
	· ·	•	1 2	,	father are married.
Li	Patrick	•	2	,	
	Patrick isten again a	Tom and fill in the bl	2	,	are married.
W	Patrick isten again a V:I didn't unde that money?	Tom and fill in the bless of the the bless	anks.	and	are married. /ho gave Judy all of
M	Patrick isten again a V:I didn't unde that money? I:The old man his money w	Tom and fill in the blue of the stand the fill in the blue of the fill in the blue of the stand the fill in the blue of the standard fill in the blue of the blue	anks.	and and of that movie. W	/ho gave Judy all of away, all of
W M	Patrick isten again a V:I didn't unde that money? I:The old man his money w V:Why would F I:Patrick was J	Tom and fill in the black rstand the , Patrick, gave it to ent to Judy. Patrick leave all of udy's real father. I	anks. This mon	and and of that movie. When Patrick 2	/ho gave Judy all ofaway, all of ows? er Aunt Georgia and
W W M	Patrick isten again a V:I didn't unde that money? I:The old man his money w V:Why would F I:Patrick was J Uncle Tom be their own. V:What? When	Tom and fill in the black rstand the patrick, gave it to ent to Judy. Patrick leave all of udy's real father. It ecause Georgia as	anks. This mon Rememb and Tom of	and and and and of that movie. We hen Patrick ② ey to a kid he barely know, she was raised by he didn't have any ③ was Judy's father? I totally	are married. /ho gave Judy all of away, all of ows? er Aunt Georgia and of

he really was.

Main Dialog

A Listen to the dialog and choose the best answer. $\binom{\text{grace}}{34}$

1.	Wh	o gave the woman flowers?		
	(A)	Her best friend	(B)	Her boyfriend
	(C)	Her co-worker	(D)	Her sister
2.	Ηον	w did the two women meet?		
	(A)	Through their parents	(B)	At work
	(C)	Through friends	(D)	In school
3.	Wh	ich is true about the two womer	1?	
	(A)	They communicate often.	(B)	They don't communicate.
	(C)	They rarely communicate.	(D)	They communicate daily.
M:	The	flowers on your desk are very nice	e. Wł	no sent them to you?
M:	The	flowers on your desk are very nice	e. Wh	no sent them to you?
W:	Patri	cia, my 1		
		nk you've told me about her beforen't she your old 2		friend?
		ally, we've known each other sind e've been friends for almost ³		
M:	That	's a long 4		
W:	Yeah	, in some ways I feel like she's alm	nost	my <mark>5</mark>
M:	Do y	ou two still 6	witl	n each other a lot?
		. We 🗸 emails	to e	ach other several times a

Short Talks

Short Talk 1 Listen to the short talk and questions. Choose the best answer.



- 1. (A) They had a class together. (B) They lived next to each other.
 - (C) They volunteered together. (D) They were roommates.
- 2. (A) His friend is older than him.

- (B) His friend is younger than him.
- (C) They are the same age. (D) He does not know his friend's age.

Short Talk 2 Listen to the short talk and questions. Choose the best answer.



- 1. (A) The woman's children
- 2. (A) They don't want children. (B) They have many children.
 - (C) They don't have any children. (D) They travel with children.
- (B) The woman's friends
- (C) The woman's neighbors (D) The woman's relatives



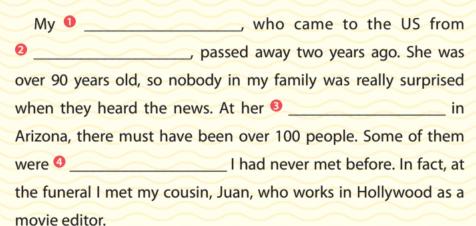
C Short Talk 3 Listen to the short talk. Match the information that goes together.



- **1.** Great-grandmother
- 2. The funeral
- **3.** Cousin Juan

- (A) in Arizona
- (B) in Hollywood
- (C) from Mexico

Listen again and fill in the blanks. (39)





Listening Quiz

Listen to the dialogs and choose the correct picture. $\binom{90}{40}$









- (A)
- (B)
- (C)

- **2.** (A)
- (B)
- (C)
- Listen to the dialogs and questions. Choose the best answer. $\binom{3}{41}$



- 3. (A) Brothers
 - (C) Cousins
- 4. (A) Her friend
 - (C) Her parents
- **5.** (A) How old she is
 - (C) What her job is
- 6. (A) His ex-girlfriend
 - (C) His friend's girlfriend
- 7. (A) Her brother's
 - (C) Her father's
- **8.** (A) Friends and co-workers
 - (C) Many of her relatives
- 9. (A) He is not alive.
 - (C) He moved.

- (B) Co-workers
- (D) Friends
- (B) Her nephew
- (D) Her sister
- (B) How she looks
- (D) Who her boyfriend is
- (B) His friend's ex-girlfriend
- (D) His friend's sister
- (B) Her grandfather's
- (D) Her uncle's
- (B) Just her grandfather
- (D) Only her brothers and sisters
- (B) He lives in Vancouver.
- (D) He works far away.

Wrap-up

A Pre-listening Question Talk about these questions.

- 1. How many children do your parents have?
- 2. How many children would you like to have?



В	Liste	ening Comprehension Listen and answer the questions. (42)
	1.	How many people were in the average family in the 1950s? In the 1950s, the average family had
	2.	How many people does the average family have today? Today, the average family has
	3.	How has the size of first homes changed in the United States? In the United States, the size of first homes has

1.	The baby is on the floor.
2.	Thanks for me
3.	Hey, do you need me to bring any
4.	My great-grandmother, who came to the US from
	two years ago.
5.	Some of them were I had never the met before.
6.	You both enjoy sports and your personalities are very
7.	But my brother and I are only one year
	·
8.	Well, at least it will be easy to cover up any drink
	·

Vocabulary Review Listen and complete the sentences. (43)

